Date:

To,

The Shipping Corporation of India Ltd

As Agents M/s J M Baxi & Co

Import Department

Nhava Sheva

**SUB :** VESSEL/VOY: VOY.

SCI MBL NO: CONT NO: 20/40 NOS PKGS: GROSS WT:

TOTAL NO.OF HBL’S:-

CUSTOM CODE : NSICT:- JNPT:- GTI:-

PORT OF LOADING: PLACE OF DISCHARGE:

**Request for Console Manifest in Customs and Movement the containers**

**to CFS NAME: CUSTOM CODE:**

Please find the above subject shipment details and would like to inform you that, we are registered with Nhava Sheva customs for Console IGM filing with register no\_\_\_\_\_\_\_ and request to allow us for filing the sub item against your main line item filed with Nhava Sheva customs as FCL / FCL which has been filed as per the SCI Master Bills of Lading details.

Please file manifest of the said shipment to our nominated CFS\_\_\_\_\_\_\_\_\_\_\_,as per the customs code mentioned in subject for your reference.

We also agree the terms and condition to return back the container to your empty yard after movement and de stuffing of container at our nominated CFS.

We also agree to submit the manifest copy declared with customs to your office along with the details of House Bills of Lading for your reference purpose.

Any charges for filing the manifest to our nominated CFS will be paid by our office and accordingly procedures will be followed for the same.

**We hereby undertake to hold you harmless for any charges if incurred. We also agree to pay any charges if additional incurred during this movement procedure. We shall keep you and the carriers completely indemnified and harmless from and against all consequences which may arise from your complying with our request.**

**We have obtained the self console filing Permission for the period from\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_ .**

Thanking you.

Yours truly,

For Authorized signatory